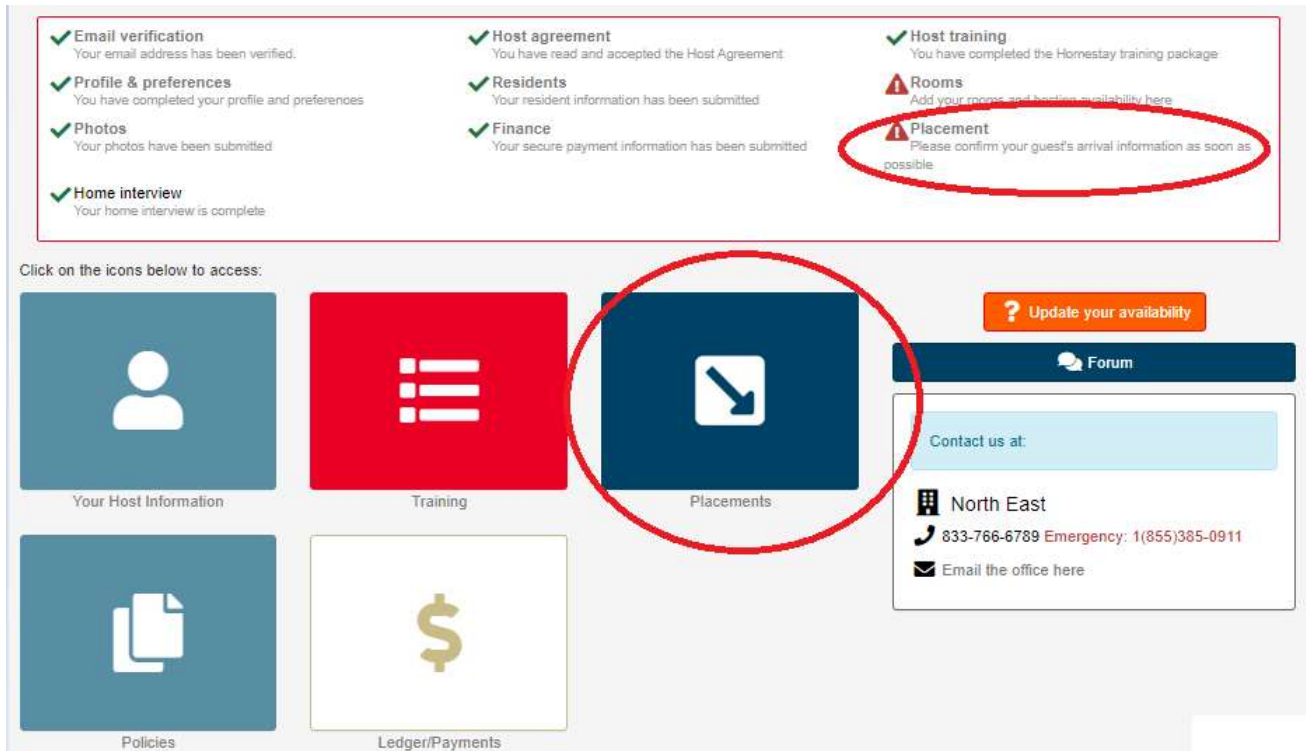


Confirming Your Student's Upcoming Placement

- Once you receive our email requesting you to “CONFIRM ARRIVAL DETAILS” *please log into your SRS Dashboard* at <https://srsc.studentroomstay.com/login?from=>
- You will be directed to your SRS Dashboard, where you will see the below:



Dashboard completion status:

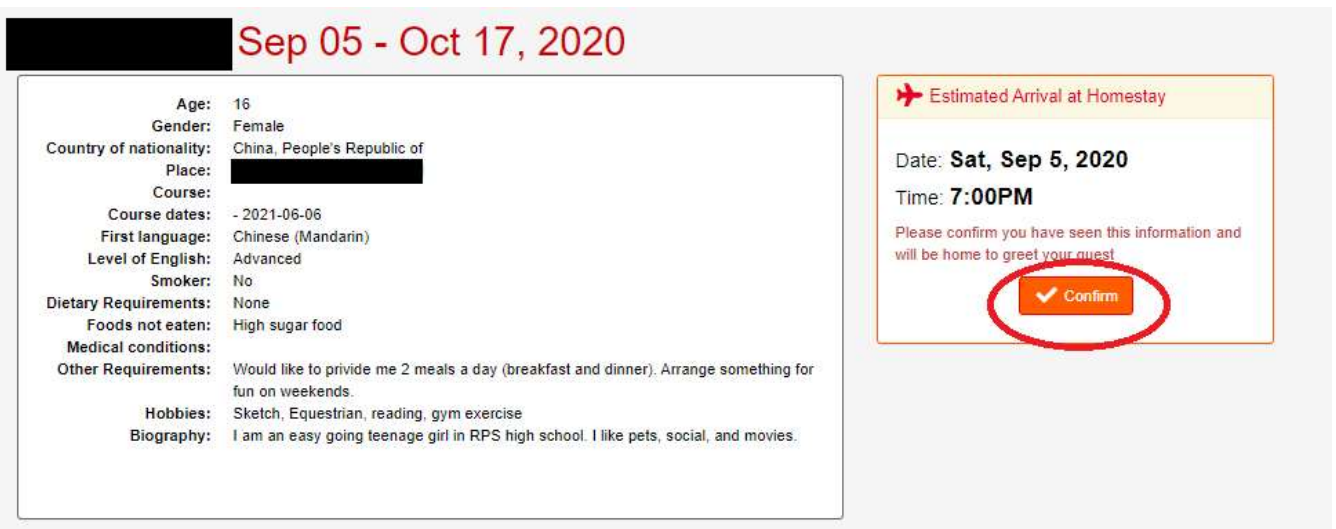
- ✓ **Email verification**: Your email address has been verified.
- ✓ **Profile & preferences**: You have completed your profile and preferences.
- ✓ **Photos**: Your photos have been submitted.
- ✓ **Home interview**: Your home interview is complete.
- ✓ **Host agreement**: You have read and accepted the Host Agreement.
- ✓ **Residents**: Your resident information has been submitted.
- ✓ **Finance**: Your secure payment information has been submitted.
- ✓ **Host training**: You have completed the Homestay training package.
- ⚠ **Rooms**: Add your rooms and bedtime availability here.
- ⚠ **Placement**: Please confirm your guest's arrival information as soon as possible.

Click on the icons below to access:

- Your Host Information
- Training
- Placements** (highlighted)
- Policies
- Ledger/Payments

Additional options: Update your availability, Forum, Contact us at: North East, 833-766-6789 Emergency: 1(855)385-0911, Email the office here.

- Select **Placements**
- You will be directed to the below screen:



Sep 05 - Oct 17, 2020

Age:	16
Gender:	Female
Country of nationality:	China, People's Republic of
Place:	[REDACTED]
Course:	
Course dates:	- 2021-06-06
First language:	Chinese (Mandarin)
Level of English:	Advanced
Smoker:	No
Dietary Requirements:	None
Foods not eaten:	High sugar food
Medical conditions:	
Other Requirements:	Would like to provide me 2 meals a day (breakfast and dinner). Arrange something for fun on weekends.
Hobbies:	Sketch, Equestrian, reading, gym exercise
Biography:	I am an easy going teenage girl in RPS high school. I like pets, social, and movies.

Estimated Arrival at Homestay

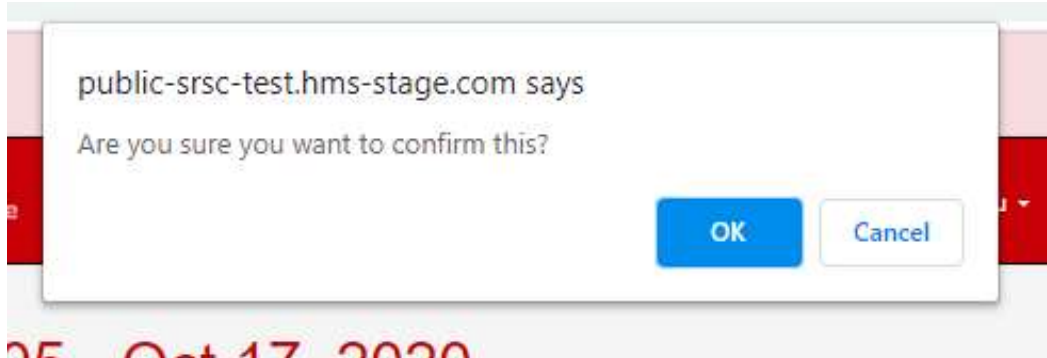
Date: **Sat, Sep 5, 2020**

Time: **7:00PM**

Please confirm you have seen this information and will be home to greet your guest.

Confirm

- Review the arrival details, and select **Confirm**
- A confirmation box will pop up asking you to confirm, click **OK**



- You have now confirmed their arrival.

